

Comprehensive Plan Committee
Genoa Township
Minutes of 8/22/2007 Meeting

Meeting began at 7:00. Attendance was as follows:

Steve Havens
Connie Goodman
Jo McIntosh
Tom Will
George Fleshman
Brian Mumford
Sandra Faulkner
Susan Dorsch - Acting Zoning Inspector
3 guests

Jim Greenhalge was unable attend and Chip Stalter has resigned due to other demands on his time. We thank Chip for his contributions.

Dan Stroehecker has expressed an interest in replacing Chip, and his name has been forwarded to the Trustees. If you know of anyone else who is interested, please forward their names to the Trustees with a copy to Connie and Steve.

In the order of the Agenda items:

1. Connie and Steve reported on the meeting with John Ludlum and Karyl Sabbath, the Otterbein consultants, to discuss the final draft of the Visioning Report. John and Karyl will prepare some additional revisions and forward them for review. Final - absolutely final - editing will take place at the Sept. 5 meeting. We will forward a copy to the Committee members prior to the meeting.

John and Karyl will forward a data file with the names and addresses of participants in the Visioning process for plotting on a Township map. Steve will follow up on this.

Steve will also prepare a report on the status of the Visioning process for inclusion in the September Township Newsletter; a draft will be sent to Committee members prior to the Sept. 5 meeting - deadline for submission is Sept. 7.

Approximately \$7800 of the original \$15,000 authorized by the Trustees for the Visioning process has been expended. However, we do owe the consultants some money for additional work performed at the behest of the Committee that was not in their contract. They will send us an invoice for review and some suggestions on using any balance of funds for followup work on the Visioning process. Steve will check with the Township Fiscal Officer on actual expenditures charged against the \$15,000 to date and the remaining balance. There is a general consensus that there should be further outreach to Township residents to secure additional input on issues and concerns identified during the Visioning process, not all of which can be appropriately addressed in the Comprehensive Plan.

2. George and Brian reported on the Website update. They have identified items for removal, but still need to determine how the historical items will be archived. They will meet with Linda Greco at the Township and complete the work on the Website. All future agendas, minutes and finished documents (not working drafts) will be sent for inclusion on the Website as they are completed and approved by the Committee.

3. The revised version of the draft letter transmitting the Final Report of the Visioning Process was given to the Committee for review. A "clean" Word file will be emailed to the Committee members to assist in their review. Comments will be due to Steve by 8/31 and a final version will be reviewed at the Sept. 5 meeting.

4. There was a brief discussion of Connie's revisions to the draft Town Enhancement Report. Further discussions will take place at either the Sept. 5 or Sept. 19 meeting, including consideration of the best time to release the report.

5. After discussing a possible presentation by Scott Sanders, Executive Director of the Delaware County Regional Planning Commission, it was decided that the presentation would be more useful at a later date. Committee members were asked to bring forward questions and issues they would like Scott to address at the next several Committee meetings. We will discuss and keep a record of these items to send to Scott once we have settled on a date for his visit. Susan will followup with Scott.

6. There was a lengthy discussion about the concept of a Community/Town Center - e.g., Township services, Township activities, commercial services, land availability, financing. No consensus was reached at this first discussion other than to keep the concept "alive" as part of the Comprehensive Plan and to return to it for more detailed discussions at a later date - perhaps by holding one or more public meetings to secure additional input from residents. Work on the revisions to the Comprehensive will continue and the Document Update team plans to send further draft material to the Committee members prior to the Sept. 5 meeting.

7. The discussion of the Town Center concept pre-empted, but also included, further discussion of Plan revisions. Discussion and review of proposed revisions will continue at future meetings. Additional resident input will be solicited as part of the 2 or more public hearings required during the formal Plan approval process.

8. The tentative agenda for the Sept. 5 meeting is as follows:

- a. Review of the Status Report to be published in the Township newsletter
- b. Final edit of the Visioning Report
- c. Final edit of the letter transmitting the Visioning Report to the Trustees
- d. Website update
- e. Discussion of Town Enhancement report
- f. Continuing review of draft Comprehensive Plan Revisions
- g. Assignments and agenda for Sept. 19 meeting