

ARTICLE 2: RESPONSIBILITIES OF THE ZONING COMMISSION AND TRUSTEES

Section 201: Township Zoning Commission

The Township Trustees shall establish a Zoning Commission, consisting of five (5) citizens of the Township to be appointed by the Township Trustees. Two (2) additional citizens may be appointed to the Zoning Commission as alternates. None of the members shall concurrently serve as a member of the Board of Zoning Appeals.

- 201.01 The terms of the members shall be of such length and so arranged that the term of one member will expire each year. Each member shall serve until his successor is appointed and qualified. Members of the Zoning Commission shall be removable for nonperformance of duty, misconduct in office, or other cause by the Township Trustees, upon written charges being filed with the Township Trustees, after a public hearing has been held regarding such charges, and after a copy of the charges has been served upon the member so charged at least ten (10) days prior to the hearing, either personally, by registered mail or by leaving such copy at his usual place of residence. The member shall be given an opportunity to be heard and answer such charges. Vacancies shall be filled by the Township Trustees and shall be for the un-expired term.
- 201.02 The Zoning Commission shall elect its own officers annually and shall adopt the rules necessary for the conduct of its affairs in keeping with the provisions of this Resolution. Meetings shall be held periodically as the need arises but not less than quarterly at the call of the Chairman and at such other times as the Zoning Commission may determine. The Chairman, or in his absence the Acting Chairman, may administer oaths and compel the attendance of witnesses. All meetings shall be open to the public.
- 201.03 The Zoning Commission shall keep minutes of its proceedings and shall keep records of its examinations and other official actions, all of which shall be a public record.
- 201.04 The Zoning Commission shall act by resolution or motion. The concurring vote of three (3) members of the Zoning Commission shall be necessary to pass any motion to recommend the approval, disapproval, or modification of any proposed amendment to this Resolution. The results of such resolution or motion shall be forwarded to the Township Trustees for their action, except as may otherwise be provided herein.
- 201.05 The Zoning Commission shall initiate or review all proposed amendments to this Resolution and make recommendations to the Township Trustees in accordance with Article 26.

Section 202: Township Trustees

It is the intent of this Resolution that all questions of interpretation and enforcement shall be first presented to the Zoning Inspector, and that such questions shall be presented to the Board of Zoning Appeals only on appeal from the decision of the Zoning Inspector, and that recourse from the decisions of the Board of Zoning Appeals shall be to the courts as provided by law. It is further the intent of this Resolution that the duties of the Township Trustees, in connection with this Resolution, shall not include hearing and deciding questions of interpretation and enforcement that may arise.

The Township Trustees shall be responsible for:

- 202.01 Appointing a Zoning Inspector, members of the Township Zoning Commission, and members of the Board of Zoning Appeals;
- 202.02 Establishing a schedule of fees for issuing Zoning Permits, appeals, Variances, Conditional Use Permits, processing amendments, and any other zoning actions requiring postage, legal advertising, inspections or expert review, or general processing of applications; and
- 202.03 Consideration of and adoption, rejection or modification of proposed amendments to this Resolution as provided in Article 26.

GENOA TOWNSHIP ZONING RESOLUTION
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